

*"Business Performance
Unsurpassed Service!"*



ServiTodo

SERVICES

Temporary/Permanent Placement

- Administrative /Clerical Support
- Program/Project Management
- Scientific Research & Support
- Customer Service/Data Entry
- Healthcare Claims Analysis
- Management Analysis
- Business Analyst
- Project Manager

Business & Financial Services

Program Management, Operations & Support

- Financial Analysis, Risk & Compliance
- Project Implementation & Mgt.
- Administrative Outsourcing
- Human Resources Management
- Accounting and Bookkeeping
- Payroll & Tax Preparation

CERTIFICATIONS



A Certified HUBZone Company

NAICS CODES

541990, 541611, 541712, 541711,
541990, 561320, 518210, 523930,
541511, 541512, 541513, 541519,
561110, 561311, , 541612, 541613,
541618, 541690, , 611430, 621111,
621399, 621511

CONTACT

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CAPABILITIES STATEMENT

ABOUT SERVITODO

ServiTodo USA is a SBA certified 8(a) / SDB / HUBZone / EDWOSB multi-lingual firm headquartered in Atlanta GA, with representatives located in Washington DC, Chicago IL, and Detroit MI. ServiTodo, which means "total service", was formed by a group of professionals from diverse backgrounds to deliver clients superior solutions at competitive prices in a task order or contract delivery model. Our areas of concentration include but are not limited to the placement of temporary/permanent personnel, Management Consulting and Business/Financial Services. ServiTodo provides these effective and cost efficient services to a wide variety of organizations including government agencies, leading academic institutions, healthcare organizations, Fortune 2000 companies and law firms.

We provide superior solutions, transfer knowledge and provide the multilingual resources necessary for Administrative Support, Information Technology, Business Accounting and Financial Management. Whether you are looking for high quality temporary employees, consultants capable of implementing strategy at all levels of the organization or management direct hire personnel, we can customize our program to meet your needs.

CLIENTS

- Centers for Disease Control
- J.P. Morgan Chase
- Federal Reserve Bank
- Consulado General Mexico
- Chas Enterprises
- Department Of The Interior
- ABC Casualty II Insurance
- IRS
- Ahart and Associates

VALUE PROPOSITION

The combination of our past performance, various service offerings and set aside certifications gives you the opportunity to take advantage of our unique capabilities while utilizing the flexibility we offer to design the programs or projects that best fit your needs. .

We value the opportunity to provide diverse, multilingual talent in a multitude of disciplines to your organization upon your request. Our long term growth strategy is based on repeat business; thus we value every client and strive to develop long-term mutually beneficial relationships with each. ServiTodo is committed to a 100% client satisfaction goal in our delivery process.

WHY SERVITODO?

ServiTodo brings a systematic methodology for understanding client requirements, designing solutions to meet the client's needs and managing customer satisfaction. Strengths that differentiate us from our competitors include the ability to provide bi-lingual personnel and highly skilled professionals in the following areas:

Service Contracting

- Administrative/Clerical
- Program/Project Management
- Scientific Research & Support
- Customer Service
- Data Entry
- Management Analysis
- Other Support Services

Staffing Services

- Administrative
- Clerical
- Accounts Payable
- Accounts Receivable
- Customer Support
- Staff Accountants
- Business Analyst
- Project Management

Management Consulting

- Strategic Planning
- Business Process Improvement
- Organizational Change Management
- Program Execution
- Project Management
- IT Resources



ServiTodo

RECENT PAST PERFORMANCE

Agency: Centers for Disease Control and Prevention
Contract: 200-2011-39879
Start: 07/15/2011
End: 07/14/2016
Value: \$1,440,000.00
Contact: Lisa Mackey
Phone: 970-221-6415

Name: Centers for Disease Control and Prevention
Contract: 200-2011-41281
Start: 09/01/2011
End: 08/31/2016
Value: \$2,948,928.00
Contact: Faye Rashid
Phone: 404-639-2165

Name: Centers for Disease Control and Prevention
Contract: 200-2010-M-34788
Start: 07/30/2010
End: 09/08/2010
Value: \$23,869.00
Contact: Thijuanie Lockhart
Phone: 770-488-5303